

GRANT PARISH SHERIFF
ANNUAL FINANCIAL REPORT
FOR THE YEAR ENDED JUNE 30, 2013

TABLE OF CONTENTS

	<u>PAGE</u>
INDEPENDENT AUDITORS' REPORT	1-2
REQUIRED SUPPLEMENTAL INFORMATION (PART I)	
Management's Discussion and Analysis.....	3 - 5
GOVERNMENT-WIDE FINANCIAL STATEMENTS	
Statement of Net Position.....	6
Statement of Activities	7
FUND FINANCIAL STATEMENTS	
Governmental Funds	
Balance Sheet.....	8
Reconciliation of Fund Balances on the Balance Sheet for Governmental Funds to Net Position of Governmental Activities on the Statement of Net Position	9
Statement of Revenues, Expenditures and Changes in Fund Balance	10
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balance of Governmental Funds to the Statement of Activities	11
Fiduciary Funds:	
Statement of Fiduciary Net Position.....	12
NOTES TO FINANCIAL STATEMENTS	13 - 28
REQUIRED SUPPLEMENTAL INFORMATION (PART II)	
Statements of Revenues, Expenditures and Changes in Fund Balances (Budget and Actual)	
General Fund	29
Major Special Revenue Funds	30
Schedule of Funding Progress – Retiree Healthcare Plan.....	31
SUPPLEMENTAL INFORMATION	
<u>Combining Schedules-Non Major Governmental Funds</u>	
Combining Balance Sheet.....	32
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances	33
Combining Statement of Fiduciary Net Position – Agency Funds.....	34
OTHER INFORMATION	
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards.....	35 - 36
Schedule of Findings and Questioned Cost	37
Management's Corrective Action Plan	38
Schedule of Prior Year Findings and Questioned Cost.....	39
INFORMATION REQUIRED BY LOUISIANA R.S. 24:513 B(1).....	Appendix

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December 12, 2013

Independent Auditors' Report

The Honorable Steven McCain
Grant Parish Sheriff

REPORT ON THE FINANCIAL STATEMENTS

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Grant Parish Sheriff, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Grant Parish Sheriff's basic financial statements as listed in the table of contents.

MANAGEMENT'S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

AUDITOR'S RESPONSIBILITY

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

-Members-

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OPINIONS

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Grant Parish Sheriff, as of June 30, 2013, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

OTHER MATTERS

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion, analysis, budgetary comparison information and the schedule of finding progress described in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Supplemental Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Grant Parish Sheriff's basic financial statements. The combining financial statements listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining financial statements are fairly stated in all material respects in relation to the basic financial statements as a whole.

OTHER REPORTING REQUIRED BY GOVERNMENT AUDITING STANDARD

In accordance with *Government Auditing Standards*, we have also issued our report dated December 12, 2013, on our consideration of the Grant Parish Sheriff's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Grant Parish Sheriff's internal control over financial reporting and compliance.


ROZIER, HARRINGTON & MCKAY
Certified Public Accountants

GRANT PARISH SHERIFF

MANAGEMENT'S DISCUSSION AND ANALYSIS

June 30, 2013

This section of the annual financial report presents our discussion and analysis of the Grant Parish Sheriff's financial performance during the fiscal year ended June 30, 2013.

OVERVIEW OF FINANCIAL STATEMENTS

The basic financial statements include government-wide financial statements and fund financial statements. These two types of financial statements present the Grant Parish Sheriff's financial position and results of operations from differing perspectives which are described as follows:

Government –Wide Financial Statements

The government-wide financial statements report information about the Grant Parish Sheriff as a whole using accounting methods similar to those used by private-sector companies. The government-wide financial statements report all revenues and expenses regardless of when cash is received or paid. Furthermore, the government-wide statements include all of the Grant Parish Sheriff's assets and all liabilities. All of the Sheriff's activities are classified as governmental activities in the government-wide financial statements. The governmental activities are financed primarily by property taxes, sales taxes and grants.

Fund Financial Statements

Fund financial statements provide detailed information regarding the Grant Parish Sheriff's most significant activities and are not intended to provide information for the Sheriff's Office as a whole. Funds are accounting devices that are used to account for specific sources of funds. All of the Grant Parish Sheriff's funds are Governmental Funds. These funds are used to account for essentially the same functions that are reported as governmental activities in the government-wide financial statements. However, unlike government-wide financial statements, the governmental funds use a modified accrual basis of accounting that provides a short-term view of the Grant Parish Sheriff's finances. Assets reported by governmental funds are limited to amounts that are available for current needs. In addition, liabilities are limited to amounts that are expected to be paid from currently available assets.

FINANCIAL ANALYSIS OF THE GRANT PARISH SHERIFF AS A WHOLE

An analysis of the government-wide Statement of Net Position is presented as follows:

GRANT PARISH SHERIFF

MANAGEMENT'S DISCUSSION AND ANALYSIS

June 30, 2013

	June 30,	
	2013	2012
<u>Assets:</u>		
Cash and Cash Equivalents	\$ 3,852,986	\$ 3,853,168
Receivables	312,862	404,390
Due from Fiduciary Funds	119,558	101,590
Capital Assets – Land	45,501	45,501
Capital Assets	3,423,781	3,546,721
Total Assets	<u>7,754,688</u>	<u>7,951,370</u>
<u>Liabilities:</u>		
Accounts Payable and Other Payables	144,716	73,613
Long Term Debt		
Compensated Absences	50,366	61,490
Net Other Post Employment Benefits	1,039,777	789,535
Total Liabilities	<u>1,234,859</u>	<u>924,638</u>
<u>Net Position:</u>		
Invested in Capital Assets	3,469,282	3,592,222
Unrestricted	3,050,547	3,434,510
Total Net Position	<u>\$ 6,519,829</u>	<u>\$ 7,026,732</u>

As the presentation appearing above demonstrates, a substantial portion of the Grant Parish Sheriff's net position (46.8%) are unrestricted and may be used to meet the Grant Parish Sheriff's ongoing obligations. The remaining net position (53.2%) is invested in capital assets that are used to conduct public safety operations.

An analysis of the government-wide Statement of Activities is presented as follows:

	For the Year Ended June 30,	
	2013	2012
<u>Revenues:</u>		
Program Revenue:		
Charges for Services	\$ 1,280,093	\$ 1,277,500
Operating Grants and Contributions	313,789	432,634
Capital Grants and Contributions	----	----
General Revenue:		
Property Taxes	1,847,058	1,718,296
Sales Taxes	1,058,557	1,024,236
Revenue Sharing	114,385	113,503
Other	53,568	67,142
Total Revenue	<u>4,667,450</u>	<u>4,633,311</u>

GRANT PARISH SHERIFF

MANAGEMENT'S DISCUSSION AND ANALYSIS

June 30, 2013

	For the Year Ended June 30,	
	2013	2012
<u>Program Expenses:</u>		
Public Safety	5,174,353	4,807,759
Total Program Expenses	5,174,353	4,807,759
Change in Net Position	(506,903)	(174,448)
Net Position Beginning	7,026,732	7,201,180
Net Position Ending	<u>\$ 6,519,829</u>	<u>\$ 7,026,732</u>

As the accompanying presentation demonstrates, the Sheriff's Office has used a small portion of its reserves to offset rising costs associated with providing employee benefits. Net position has decreased by \$506,903 representing a decline of 7.2% over the net asset balance for the previous year.

FINANCIAL ANALYSIS OF THE GRANT PARISH SHERIFF'S FUNDS

For the year ended June 30, 2013, governmental fund balances decreased by \$144,845. Differences between the increase in fund balances and the increase in government-wide net position are attributable to including depreciation expense and the cost of providing other post employment benefits in the government wide presentation. Those costs do not meet the criteria for being reported in the fund financial statements.

BUDGET HIGHLIGHTS

Budgets for the General Fund and the Major Special Revenue Funds have been amended to respond to circumstances, make minor changes to revenue projections and make other modifications to address matters that were not anticipated when the initial budget was prepared.

CAPITAL ASSET ADMINISTRATION

For the year ended June 30, 2013, capital asset acquisitions were limited primarily to installing new software to support public safety operations and computer aided dispatch.

DEBT ADMINISTRATION

Long-term debt is limited to the obligation to pay employees vested accrued leave balances and provide healthcare benefits to retirees.

FACTORS EXPECTED TO AFFECT FUTURE OPERATIONS

At the present time, management is not aware of factors that are expected to affect future operations.

Grant Parish Sheriff

Statement of Net Position

June 30, 2013

	Governmental Activities
<u>ASSETS</u>	
Cash and Cash Equivalents	\$ 3,852,986
Receivables (net)	312,862
Due From Fiduciary Funds	119,558
Capital Assets - Land	45,501
Capital Assets - Depreciable	<u>3,423,781</u>
Total Assets	<u>7,754,688</u>
<u>LIABILITIES</u>	
Accounts Payable and Other Payables	144,716
Long-Term Liabilities	
Compensated Absences	50,366
Net Other Post Employment Benefits	<u>1,039,777</u>
Total Liabilities	<u>1,234,859</u>
<u>NET POSITION</u>	
Invested in Capital Assets, Net of Related Debt	3,469,282
Unrestricted	<u>3,050,547</u>
Total Net Position (deficit)	<u><u>\$ 6,519,829</u></u>

The accompanying notes are an integral part of the financial statements.

Grant Parish Sheriff

Statement of Activities

For the Year Ended June 30, 2013

	<u>Expenses</u>	<u>Program Revenue</u>			<u>Net (Expenses) Revenue and Changes in Net Position</u>
		<u>Charges For Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	
<u>Governmental Activities</u>					
Public Safety					
Law Enforcement	\$ 5,174,353	\$ 1,280,093	\$ 313,789	\$ -	\$ (3,580,471)
Total Governmental Activities	5,174,353	1,280,093	313,789	-	(3,580,471)
		<u>General Revenues</u>			
		Taxes			
		Property Taxes			1,847,058
		Sales Taxes for General Purposes			1,058,557
		State Revenue Sharing			114,385
		Other			53,568
		Total General Revenues			3,073,568
		Change in Net Position			(506,903)
		Net Position - Beginning			7,026,732
		Net Position - Ending			\$ 6,519,829

The accompanying notes are an integral part of the financial statements.

Grant Parish Sheriff

Balance Sheet - Governmental Funds

June 30, 2013

	General	Emergency 911 Fund	Other Governmental Funds	Total Governmental Funds
Assets				
Cash and Cash Equivalents	\$ 3,077,282	\$ 534,180	\$ 241,524	\$ 3,852,986
Receivables	278,736	34,126	-	312,862
Due From Fiduciary Funds	119,558	-	-	119,558
Due From Other Funds	10,319	-	-	10,319
Total assets	\$ 3,485,895	\$ 568,306	\$ 241,524	\$ 4,295,725
Liabilities and Fund Balance				
Liabilities				
Accounts Payable	\$ 136,332	\$ -	\$ 5,917	\$ 142,249
Due to Other Funds	2,467	7,644	2,675	12,786
Total liabilities	138,799	7,644	8,592	155,035
Fund Balance				
Restricted For:				
Emergency Communications	-	560,662	-	560,662
Committed To:				
Capital Expenditures	-	-	232,932	232,932
Unassigned	3,347,096	-	-	3,347,096
Total Fund Balances	3,347,096	560,662	232,932	4,140,690
Total Liabilities and Fund Balance	\$ 3,485,895	\$ 568,306	\$ 241,524	\$ 4,295,725

The accompanying notes are an integral part of the financial statements.

Grant Parish Sheriff

Reconciliation of the Governmental Funds Balance

Sheets to the Statement of Net Position

June 30, 2013

Total Fund Balances - Governmental Funds	\$ 4,140,690
Amounts reported for governmental activities in the statement of net position are different because:	
Long term liabilities are not due and payable in the current period and therefore they are not reported in the Governmental Fund Balance Sheet	(1,090,143)
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	<u>3,469,282</u>
Net Position of Governmental Activities	<u>\$ 6,519,829</u>

The accompanying notes are an integral part of the financial statements.

Grant Parish Sheriff

Statement of Revenue, Expenditures and Changes in Fund Balance - Governmental Funds For the Year Ended June 30, 2013

	General	Emergency 911 Fund	Other Governmental Funds	Total Governmental Funds
<u>Revenues:</u>				
Taxes				
Property Taxes	\$ 1,847,058	\$ -	\$ -	\$ 1,847,058
Sales Taxes	1,058,557	-	-	1,058,557
Intergovernmental	447,272	-	1,079	448,351
Fees, Charges, Fines and Forfeitures	995,943	197,303	-	1,193,246
Other	84,676	6,864	28,698	120,238
Total revenues	<u>4,433,506</u>	<u>204,167</u>	<u>29,777</u>	<u>4,667,450</u>
<u>Expenditures:</u>				
Current				
Public Safety				
Grant Parish				
Personnel Services	3,363,268	-	1,079	3,364,347
Operating Services	585,500	1,129	-	586,629
Materials and Supplies	571,033	45,864	-	616,897
Other Expenses	86,746	-	-	86,746
Capital Expenditures	96,688	60,988	-	157,676
Total expenditures	<u>4,703,235</u>	<u>107,981</u>	<u>1,079</u>	<u>4,812,295</u>
Excess (Deficiency) of Revenues Over Expenditures	(269,729)	96,186	28,698	(144,845)
<u>Other Financing Sources (Uses)</u>				
Transfers In	270,514	-	-	270,514
Transfers Out	-	(125,000)	(145,514)	(270,514)
Net Change in Fund Balances	785	(28,814)	(116,816)	(144,845)
Fund balance - Beginning of Year	<u>3,346,311</u>	<u>589,476</u>	<u>349,748</u>	<u>4,285,535</u>
Fund balance - End of Year	<u>\$ 3,347,096</u>	<u>\$ 560,662</u>	<u>\$ 232,932</u>	<u>\$ 4,140,690</u>

The accompanying notes are an integral part of the financial statements.

Grant Parish Sheriff

Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances to the Statement of Activities For the Year Ended June 30, 2013

Change in Fund Balances - Governmental Funds \$ (144,845)

Some transactions reported in the statement of activities do not require the use of current financial resources. According, a timing difference exist between when transactions affect the governmental funds and government-wide activities. (239,118)

Capital outlays are reported in Governmental Funds as expenditures; however, in the Government-Wide Statement of Activities, the cost is reported as an asset and allocated over estimated useful lives as depreciation expense. Amounts reported as capital expenditures and depreciation expense are provided as follows:

Capital expenditures reported by Governmental Funds	157,676	
Depreciation expense reported on a government-wide basis	<u>(280,616)</u>	<u>(122,940)</u>

Change in Net Position - Government-Wide Statement of Activities \$ (506,903)

The accompanying notes are an integral part of the financial statements.

Grant Parish Sheriff

Statement of Fiduciary Net Position ***June 30, 2013***

Agency
Funds

Assets

Cash and Cash Equivalents	\$ 737,528
Receivables	2,859
Due From Other Funds	<u>2,467</u>
Total Assets	<u>\$ 742,854</u>

Liabilities

Due to Taxing Bodies and Others	\$ 623,296
Due to Other Funds	<u>119,558</u>
Total Liabilities	<u>\$ 742,854</u>

The accompanying notes are an integral part of the financial statements.

GRANT PARISH SHERIFF

NOTES TO FINANCIAL STATEMENTS

June 30, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

As provided by Article V, Section 27 of the Louisiana Constitution of 1974, the sheriff serves a four-year term as the chief executive officer of the law enforcement district and ex-officio tax collector of the parish. The sheriff administers the parish jail system and exercises duties required by the parish court system, such as providing bailiffs, executing orders of the court, and serving subpoenas.

As the chief law enforcement officer of the parish, the sheriff has the responsibility for enforcing state and local laws and ordinances within the territorial boundaries of the parish. The sheriff provides protection to the residents of the parish through on-site patrols and investigations and serves the residents of the parish through the establishment of neighborhood watch programs, anti-drug abuse programs, et cetera. In addition, when requested, the sheriff provides assistance to other law enforcement agencies within the parish.

As the ex-officio tax collector of the parish, the sheriff is responsible for collecting and distributing ad valorem property taxes, sales taxes, state revenue sharing funds, fines, costs, and bond forfeitures imposed by the district court.

The accompanying policies conform to generally accepted accounting principles for governmental units.

Financial Reporting Entity

The Governmental Accounting Standards Board (GASB) Statement No. 14 established criteria for determining which component units should be considered part of a financial reporting entity. The basic criterion for including a potential component unit within a reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. These criteria include:

1. Appointing a voting majority of an organization's governing body, and
 - a. The ability of the reporting entity to impose its will on that organization and/or
 - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the reporting entity.
2. Organizations for which the reporting entity does not appoint a voting majority but are fiscally dependent on the reporting entity.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

GRANT PARISH SHERIFF

NOTES TO FINANCIAL STATEMENTS

June 30, 2013

Based on the previous criteria, the Grant Parish Sheriff's Office is considered a primary government. Furthermore, based on application of the criteria presented above, the Sheriff's Office has no component units.

Basic Financial Statements

The basic financial statements include both government-wide and fund financial statements. Both government-wide and fund financial statements categorize all of the Grant Parish Sheriff's operations as governmental activities. Governmental activities involve government services that are normally supported by taxes and intergovernmental revenues.

The government-wide and fund financial statements present the Grant Parish Sheriff's financial position and results of operations from differing perspectives which are described as follows:

Government-Wide Financial Statements

The Statement of Net Position and the Statement of Activities display information about the Grant Parish Sheriff as a whole. The effect of most interfund activity is eliminated from these financial statements. Furthermore, government-wide financial statements exclude any fiduciary activities which are reported in the fund financial statements.

Program revenues reported in the Statement of Activities consist of amounts that are directly associated with a governmental service. Program revenues include charges for services and most grants.

Fund Financial Statements

Funds are separate accounting entities that are designed to assist with demonstrating legal compliance and segregating transactions by activity. The Sheriff's funds include governmental funds and fiduciary funds described as follows:

Governmental Funds

Major individual funds are reported as separate columns in the fund financial statements. Sheriff's major funds are described as follows:

General Fund – The general fund is the primary operating fund. It is used to account for all financial resources except those required to be accounted for in another fund.

Emergency 911 Fund – This fund is used to account for funds dedicated to the providing emergency communications.

GRANT PARISH SHERIFF

NOTES TO FINANCIAL STATEMENTS

June 30, 2013

Fiduciary Funds

Fiduciary funds utilized by the Sheriff's Office are limited to an agency fund that accounts for assets held as an agent on behalf of individuals and organizations. The agency fund is custodial in nature and does not measure of results of operations.

Basis of Accounting and Measurement Focus

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. The basis of accounting and measurement focus used for various financial statement presentations are described as follows:

<u>Financial Statement Presentation</u>	<u>Basis of Accounting</u>	<u>Measurement Focus</u>
Government-Wide Financial Statements	Accrual Basis	Economic Resources
Fund Financial Statements	Modified Accrual Basis	Current Financial Resources

Under the accrual basis of accounting and the economic resources measurement focus, revenues are recorded when earned and expenses are recorded when a liability is incurred.

Under the modified accrual basis of accounting and the current financial resources measurement focus revenue is recognized when it is considered measurable and available. Revenue is generally considered available if it is collected within 60 days of year end or may otherwise be available to finance current expenditures. In addition, expenses are generally recorded when a liability has been incurred. Furthermore, when the current financial resources measurement focus is used, amounts recorded as assets exclude capital assets and the acquisition of capital assets is treated as an expenditure of funds. In addition, long-term debts are excluded from amounts reported as liabilities. Proceeds from issuing long-term debt are reported other financing sources and repayment of long-term debt is reported as an expenditure of funds.

Use of Estimates

The preparation of financial statement in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Budget Practices

Budgets are adopted on the modified accrual basis of accounting, as discussed in the Governmental Funds. Annual appropriated budgets are usually adopted for the General and Special Revenue Funds. All annual appropriations lapse at the end of the fiscal year. Budgets for capital projects are adopted on a project-length basis. Because these non-operating budgets primarily serve as a management control function, no comparison between budgeted and actual amounts for funds budgeted on this basis is provided in this document.

The Sheriff follows these procedures in establishing the budgetary data reflected in the financial statements:

GRANT PARISH SHERIFF

NOTES TO FINANCIAL STATEMENTS

June 30, 2013

- The Sheriff prepares a proposed budget no later than fifteen days prior to the beginning of each fiscal year.
- A summary of the proposed budget is published and the public is notified that the proposed budget is available for public inspection. At the same time, the date of the public hearing is published.
- A public hearing is held on the proposed budget at least ten days after publication of the call for the hearing.
- After the public hearing and completion of all action necessary to finalize and implement the budget, the budget is adopted prior to the commencement of the fiscal year for which the budget is being adopted.
- All budgets are controlled at the fund level, and are adopted on a basis consistent with accounting principles generally accepted in the United States of America (GAAP). Budgeted amounts shown in the financial statements are as originally adopted or as amended from time to time by the Sheriff.

Capital Assets

Capital assets include buildings, equipment and vehicles that are expected to remain in service for a period of years. Capital assets are reported in the government-wide financial statements but are excluded from the fund financial statements. Instead, the funds report the acquisition of capital assets as expenditures rather than asset acquisitions.

All capital assets are reported at historical cost less accumulated depreciation. Depreciation is computed using the straight-line method and estimated useful lives that are based on the expected durability of the particular asset. Useful lives range from 3 to 40 years depending on the nature of the capital asset.

Cash

Amounts reported as cash and cash equivalents (restricted and unrestricted) include all cash on hand, cash in bank accounts, certificates of deposit and highly liquid investments.

Accrued Leave

Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure of funds and a fund liability of the governmental fund that will pay it. Amounts of vested or accumulated vacation leave that are not expected to be liquidated with expendable available financial resources are not reported in the Fund Financial Statements. The full liability and related costs are reported in the Government-Wide Financial Statements. No liability is recorded for nonvesting accumulating rights to receive sick pay benefits.

Internal Activity

Resources belonging to particular funds are commonly shared with other funds that need access to additional resources. When resources are provided without expectation of repayment, the transaction is reported as a transfer. Transfers are treated as a source of income by the recipient and as an

GRANT PARISH SHERIFF

NOTES TO FINANCIAL STATEMENTS

June 30, 2013

expense or expenditure by the provider. If repayment is eventually expected to occur, interfund receivables and payables are recorded. In preparing the government-wide financial statements, internal activity is eliminated.

Prepaid Items

The unused portion of insurance premiums and other expenses that are paid in advance are reported as prepaid items in the government-wide and fund financial statements.

Supplemental Wages

Certain employees receive supplemental wages from the State of Louisiana. These supplemental wages are recognized as intergovernmental revenues and salaries and related benefits.

NOTE 2 – TAXES

Operations of the Sheriff's Office are supported by both property and sales taxes. Details regarding both sources are presented as follows:

Property Taxes

Property taxes are assessed based on values determined by the Grant Parish Tax Assessor. These taxes are billed and collected by the Sheriff's civil office. For the year ended June 30, 2013, the Sheriff has levied property taxes as follows:

	<u>Millage</u>	<u>Expiration</u>
Millage for general operations authorized by Louisiana Revised Statutes.	27.76	N/A
Millage for the purpose of constructing, improving, maintaining and operating jail facilities	19.00	2020

Ad valorem taxes are assessed on a calendar year basis and are due on or before December 31 in the year the tax is levied. Revenues from ad valorem taxes are recognized as revenue in the year billed.

Sales Taxes

The Sheriff's Office levies a 1% sales tax for general operations including the following matters:

- Paying salaries and related benefits.
- Acquiring, leasing, operating and maintaining vehicles, furniture, fixtures and equipment.

NOTE 3 - CASH AND CASH EQUIVALENTS

The Grant Parish Sheriff's cash balances at June 30, 2013 are summaries as follows:

GRANT PARISH SHERIFF

NOTES TO FINANCIAL STATEMENTS

June 30, 2013

	<u>Governmental Funds</u>	<u>Fiduciary Funds</u>	<u>Total</u>
Cash on Hand	\$ 1,100	\$ ----	\$ 1,100
Demand Deposits	1,648,959	737,528	2,386,487
Certificates of Deposit	2,202,927	----	2,202,927
Total	<u>\$ 3,852,986</u>	<u>\$ 737,528</u>	<u>\$ 4,590,514</u>

Deposits in financial institutions totaled \$4,682,547 (collected book balance). These deposits are secured from risk by \$761,392 in Federal Deposit Insurance and pledged securities with a market value of \$4,661,624. The pledged securities are held by a custodial bank in the name of the pledging institution (fiscal agent). However, State Law imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within ten (10) days of being notified that the fiscal agent has failed to pay deposited funds upon demand.

The Grant Parish Sheriff limits credit risk by requiring pledged securities in the manner described above. In addition, interest rate risk is minimized by acquiring only those certificates of deposit that have an original maturity of two years or less.

NOTE 4 - RECEIVABLES

Receivables at year end are summarized as follows:

	<u>General Fund</u>	<u>Emergency 911 Fund</u>	<u>Total</u>
<u>Accounts Receivable</u>			
Sales Taxes	\$ 107,000	\$ ----	\$ 107,000
Other	37,299	34,126	71,425
Total	<u>144,299</u>	<u>34,126</u>	<u>178,425</u>
<u>Due From Governments</u>			
Feeding and Housing Prisoners	109,042	----	109,042
Intergovernmental Grants	25,395	----	25,395
Total	<u>134,437</u>	<u>----</u>	<u>134,437</u>
Total Receivables	<u>\$ 278,736</u>	<u>\$ 34,126</u>	<u>\$ 312,862</u>

NOTE 5 – CAPITAL ASSETS

A summary of the Grant Parish Sheriff's capital assets is provided as follows:

GRANT PARISH SHERIFF

NOTES TO FINANCIAL STATEMENTS

June 30, 2013

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Disposals</u>	<u>Ending Balance</u>
Land	\$ 45,501	\$ ----	\$ ----	\$ 45,501
<u>Capital Assets Being Depreciated:</u>				
Buildings and Improvements	3,959,067	----	----	3,959,067
Equipment	768,421	121,976	----	890,397
Vehicles	1,071,821	35,700	----	1,107,521
Less Accumulated Depreciation	(2,252,588)	(280,616)	----	(2,533,204)
Total Subject to Depreciation	<u>3,546,721</u>	<u>(122,940)</u>	<u>----</u>	<u>3,423,781</u>
 Total Net of Depreciation	 <u>\$ 3,592,222</u>	 <u>\$ (122,940)</u>	 <u>\$ ----</u>	 <u>\$ 3,469,282</u>

NOTE 6 – PAYABLES

Accounts payable at year end are summarized as follows:

	<u>General Fund</u>	<u>Other Governmental Funds</u>	<u>Total</u>
Payable to Venders	\$ 128,561	\$ ----	\$ 128,561
Miscellaneous	7,771	5,917	13,688
 Total Payables	 <u>\$ 136,332</u>	 <u>\$ 5,917</u>	 <u>\$ 142,249</u>

NOTE 7 – ACCRUED LEAVE

Long-term liabilities are limited to accrued leave earned by the Sheriff's employees. Resources provided by the general fund are used to liquidate the accrued leave balances. Accrued leave balances and activity are presented as follows:

Beginning Balance	\$ 61,490
Net Increase (Decrease)	<u>(11,124)</u>
 Ending Balance	 <u>\$ 50,366</u>

NOTE 8 - RISK MANAGEMENT

The Grant Parish Sheriff is exposed to various risks of loss related to torts; theft, damage or destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Grant Parish Sheriff insures against these risks by participating in a public entity risk pool that operates as a common

GRANT PARISH SHERIFF

NOTES TO FINANCIAL STATEMENTS

June 30, 2013

insurance program and by purchasing commercial insurance. Settled claims resulting from these risks have not exceeded insurance coverage in any of the past three fiscal years.

NOTE 9 – RETIREMENT PLAN

Plan Description. Substantially all employees of the Grant Parish Sheriff's Office are members of the Louisiana Sheriffs Pension and Relief Fund (System), a cost-sharing, multiple-employer defined benefit pension plan administered by a separate board of trustees.

All sheriffs and all deputies who are found to be physically fit, who earn at least \$400 per month, and who were between the ages of 18 and 50 at the time of original employment are required to participate in the System. Employees are eligible to retire at or after age 55 with at least 12 years of credited service and receive a benefit, payable monthly for life, equal to 3½% of their final-average salary for each year of credited service. In any case, the retirement benefit cannot exceed 100% of their final-average salary. Final-average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least 12 years of service and do not withdraw their employee contributions may retire at or after age 55 and receive the benefit accrued to their date of termination as indicated previously. Employees who terminate with at least 20 years of credited service are also eligible to elect early benefits between ages 50 and 55 with reduced benefits equal to the actuarial equivalent of the benefit to which they would otherwise be entitled at age 55. The System also provides death and disability benefits. Benefits are established or amended by state statute.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Louisiana Sheriffs Pension and Relief Fund, Post Office Box 3163, Monroe, Louisiana 71220, or by calling (318) 362-3191.

Funding Policy. Plan members are required by state statute to contribute 10.0% of their annual covered salary and the Grant Parish Sheriff is required to contribute at an actuarially determined rate. The current rate is 12.5% of annual covered payroll. Contributions to the System also include one-half of one percent of the taxes shown to be collectible by the tax rolls of each parish and funds as required and available from insurance premium taxes. The contribution requirements of plan members and the Grant Parish Sheriff are established and may be amended by state statute. As provided by R.S. 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The Grant Parish Sheriff's contributions to the System for the years ending June 30, 2011, 2012 and 2013, were \$428,022, 485,850, and \$514,937 respectively, equal to the required contributions for each year.

NOTE 10 – OTHER POST EMPLOYMENT BENEFITS

Details regarding other post employment benefits that the Sheriff's Office provides for its workforce are provided as follows:

GRANT PARISH SHERIFF

NOTES TO FINANCIAL STATEMENTS

June 30, 2013

Plan Description

The Sheriff's Office's established policies and procedures include providing certain healthcare benefits for retirees. This policy amounts to a single-employer defined benefit healthcare plan (the Plan) administered by the Sheriff's Office. The Plan provides medical benefits through the Sheriff's group health insurance plan which covers both active and retired members. Benefits under the plan are made available to employees upon actual retirement. The Plan does not issue a publicly available financial report. Plan participants are typically eligible for healthcare benefits when they become eligible for benefits from the Louisiana Sheriffs Pension and Relief Fund.

Employees do not contribute to their post employment benefits costs until they become retirees and begin receiving those benefits. Until July 1, 2008, the Sheriff's Office recognized the cost of providing post-employment medical benefits (the Sheriff's Office's portion of the retiree medical benefit premiums) as an expense when the benefit premiums were due and thus financed the cost of the post-employment benefits on a pay-as-you-go basis. For the year ended June 30, 2013, the Sheriff's Office's portion of health care funding cost for retired employees totaled approximately \$57,923.

Annual Required Contribution

The Sheriff's Office's Annual Required Contribution (ARC) is an amount actuarially determined in accordance with Governmental Accounting Standards Board (GASB) Pronouncements. The Annual Required Contribution (ARC) is the sum of the Normal Cost plus the contribution to amortize the Actuarial Accrued Liability (AAL). A level dollar, closed amortization period of 30 years (the maximum amortization period allowed) has been used for the post-employment benefits. The total ARC for the fiscal year beginning July 1, 2011 is \$308,165, as set forth below:

Normal Cost	\$ 195,615
30-year UAL amortization amount	<u>112,550</u>
Annual required contribution (ARC)	<u>\$ 308,165</u>

Net Post Employment Benefit Obligation (Asset)

The table below shows the Sheriff's Office's Net Other Post-employment Benefit (OPEB) Obligation (Asset) for fiscal year ending June 30, 2013:

GRANT PARISH SHERIFF

NOTES TO FINANCIAL STATEMENTS

June 30, 2013

Annual required contribution	\$ 308,165
Interest on Net OPEB Obligation	----
ARC Adjustment	-----
OPEB Cost	308,165
Current year retiree premium	<u>(57,923)</u>
Change in Net OPEB Obligation	250,242
Beginning Net OPEB Obligation	<u>789,535</u>
Ending Net OPEB Obligation	<u>\$ 1,039,777</u>

The following table shows the Sheriff's Office's annual post employment benefits (PEB) cost, percentage of the cost contributed, and the net unfunded post employment benefits (PEB) liability (asset):

<u>Fiscal Year Ended</u>	<u>Annual OPEB Cost</u>	<u>Percentage of Annual Cost Contributed</u>	<u>Net OPEB Obligation (Asset)</u>
June 30, 2011	\$ 308,165	10.1%	\$ 520,118
June 30, 2012	\$ 308,165	12.6%	\$ 789,535
June 30, 2013	\$ 308,165	18.8%	\$ 1,039,777

Funded Status and Funding Progress

In the fiscal year ending June 30, 2013, the Sheriff's Office made no contributions to its post employment benefits plan. The plan was not funded at all, has no assets, and hence has a funded ratio of zero. As of July 1, 2010, the first and most recent actuarial valuation, the Actuarial Accrued Liability (AAL) was \$1,217,087, which is defined as that portion, as determined by a particular actuarial cost method (the Sheriff's Office uses the Alternative Measurement Method in accordance with GASB methodology), of the actuarial present value of post employment plan benefits and expenses which is not provided by normal cost. Since the plan was not funded in fiscal year 2013, the entire actuarial accrued liability of \$2,584,362 was unfunded.

GRANT PARISH SHERIFF

NOTES TO FINANCIAL STATEMENTS

June 30, 2013

Actuarial Accrued Liability (AAL)	\$ 2,584,362
Actuarial Value of Plan Assets	----
<hr/>	
Unfunded Act. Accrued Liability (UAAL)	\$ 2,584,362
Funded Ratio	0%
<hr/>	
Covered Payroll (active plan members)	\$ 1,883,541
UAAL as a percentage of covered payroll	137.2%

Actuarial Methods and Assumptions

Actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. The actuarial valuation for post employment benefits includes estimates and assumptions regarding (1) turnover rate; (2) retirement rate; (3) health care cost trend rate; (4) mortality rate; (5) discount rate (investment return assumption); and (6) the period to which the costs apply (past, current, or future years of service by employees). Actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future.

The actuarial calculations are based on the types of benefits provided under the terms of the substantive plan (the plan as understood by the Sheriff's Office and its employee plan members) at the time of the valuation and on the pattern of sharing costs between the Sheriff's Office and its plan members to that point. The projection of benefits for financial reporting purposes does not explicitly incorporate the potential effects of legal or contractual funding limitations on the pattern of cost sharing between the Sheriff's Office and plan members in the future. Consistent with the long-term perspective of actuarial calculations, the actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial liabilities and the actuarial value of assets.

Actuarial Cost Method

The ARC is determined using the Alternative Measurement Method in accordance with GASB methodology. The employer portion of the cost for retiree medical care in each future year is determined by projecting the current cost levels using the healthcare cost trend rate and discounting this projected amount to the valuation date using the other described pertinent actuarial assumptions, including the investment return assumption (discount rate), mortality, and turnover.

Actuarial Value of Plan Assets

The plan has not been funding accordingly there are no plan assets.

Turnover Rate

Actuarial assumptions are based on standard turnover assumptions published by GASB.

GRANT PARISH SHERIFF

NOTES TO FINANCIAL STATEMENTS

June 30, 2013

Post employment Benefit Plan Eligibility Requirements

Eligibility for benefits begins at retirement and entitlement to benefits continues through to death.

Investment Return Assumption (Discount Rate)

Generally Accepted Accounting Principles state that the investment return assumption should be the estimated long-term investment yield on the investments that are expected to be used to finance the payment of benefits (that is, for a plan which is funded). Based on the assumption that the ARC will not be funded, a 3% annual discount rate has been used in this valuation. This discount rate is consistent with the Sheriff's Office's typical return on short term investments.

Health Care Cost Trend Rate

The expected rate of increase in medical cost is based on trends that are expected to evolve over time. The initial rate and the ultimate rate expected take effect within ten years are presented as follows:

	<u>Initial Rate</u>	<u>Ultimate Rate</u>
Health	2.00%	2.00%
Pharmacy	9.00%	4.70%
Vision	3.00%	3.00%

Mortality Rate

The expected rate of mortality is based on published rate tables (RP2000 Mortality Table for Males and Females).

NOTE 11 – INTERNAL BALANCES

Internal balances include interfund receivables and payables as well as operating transfers. These various types of internal balances are presented as follows:

Interfund Receivables and Payables

In the ordinary course of business funds engage in transactions on behalf of other funds resulting in various interfund obligations that are summarized as follows:

GRANT PARISH SHERIFF

NOTES TO FINANCIAL STATEMENTS

June 30, 2013

	Governmental Funds			Fiduciary Funds	Total
	General Fund	Emergency 911 Fund	Non-Major Funds		
<u>Interfund Receivables</u>					
The General fund is obligated to reimburse an agency fund for certain amounts paid by the agency fund.	\$ ----	\$ ----	\$ ----	\$ 2,467	\$ 2,467
The General Fund is legally entitled to resources held by various special revenue funds	10,319	----	----	----	10,319
Total Interfund Receivables	\$ 10,319	\$ ----	\$ ----	\$ 2,467	\$ 12,786
<u>Interfund Payables</u>					
The General fund is obligated to reimburse an agency fund for certain amounts paid by the agency fund.	\$ 2,467	\$ ----	\$ ----	\$ ----	\$ 2,467
These funds currently hold resources that the general fund is legally entitled to receive.	----	7,644	2,675	----	10,319
Interfund Payables	\$ 2,467	\$ 7,644	\$ 2,675	\$ ----	\$ 12,786

Operating Transfers

In the ordinary course of business, resources are transferred between funds for various reasons. A description of the transfers and the purpose for the transfers is presented as follows:

	General Fund	Emergency 911 Fund	Capital Projects	Inmate Fund	Total
<u>Transfers In</u>					
The Emergency 911 Fund has transferred resources to the general fund in order to offset cost incurred by the General Fund that benefit 911 operations	\$ 125,000	\$ ----	\$ ----	\$ ----	\$ 125,000
The Capital Project Fund reimbursed the General Fund for certain expenditures made by the General Fund	120,000				120,000
Excess Funds remaining in the inmate fund were transferred to the General Fund	25,514	----	----	----	25,514
Total Transfers In	\$ 270,514	\$ ----	\$ ----	\$ ----	\$ 270,514

GRANT PARISH SHERIFF

NOTES TO FINANCIAL STATEMENTS

June 30, 2013

	<u>General Fund</u>	<u>Emergency 911 Fund</u>	<u>Capital Projects</u>	<u>Inmate Fund</u>	<u>Total</u>
<u>Transfers Out</u>					
The Emergency 911 Fund has transferred resources to the general fund in order to offset cost incurred by the General Fund that benefit 911 operations	\$ ----	\$ 125,000	\$ ----	\$ ----	\$ 125,000
The Capital Project Fund reimbursed the General Fund for certain expenditures made by the General Fund	----	----	120,000	----	120,000
Excess Funds remaining in the inmate fund were transferred to the General Fund	----	----	----	25,514	25,514
Total Transfers Out	<u>\$ ----</u>	<u>\$ 125,000</u>	<u>\$ 120,000</u>	<u>\$ 25,514</u>	<u>\$ 270,514</u>

NOTE 12 – CONTINGENCIES:

Existing conditions that may have financial consequences are referred to as contingencies. Contingencies existing at June 30, 2013 are described as follows:

Litigation:

Like most governmental units with extensive and diverse operations, the Sheriff's Office is occasionally named as a defendant in litigation. The Sheriff's Office has insurance to protect against the possibility of unfavorable judgments and at year end management does not expect any financial exposure related to litigation.

Grant Compliance:

The Sheriff's Office receives state and federal assistance through various grant programs. Management is confident that all significant grant conditions have been met; however, grantor agencies routinely review grant activity and could request reimbursement if a dispute occurs regarding compliance with grant conditions.

NOTE 13 – EX-OFFICIO TAX COLLECTOR (AD VALOREM TAX COLLECTIONS AND DISTRIBUTIONS)

Disclosures related to the Sheriff's function as ex officio tax collector required by Louisiana Law are presented as follows:

- The amount of cash on hand in the tax collector account at June 30, 2013 was \$41,018.
- Taxes collected and taxes assessed that remain uncollected are provided below:

GRANT PARISH SHERIFF

NOTES TO FINANCIAL STATEMENTS

June 30, 2013

Taxing Authority	Taxes	
	Collected	Assessed and Uncollected
Grant Parish Police Jury	\$ 1,125,615	\$ 6,484
Grant Parish School Board	2,736,923	17,229
Grant Parish Assessor	301,032	1,794
Grant Parish Sheriff	1,869,248	10,658
Red River Waterway Commission	90,742	----
Nineteenth Louisiana Levee District	44,243	----
Grant Parish Hospital District Number 1	36,800	----
Grant Parish Hospital District Number 7	15,300	----
Grant Parish Recreational District Number 2	16,068	----
Louisiana Department of Agriculture and Forestry	14,246	----
Grant Parish Fire District Number 1	204,882	----
Grant Parish Fire District Number 3	53,862	----
Grant Parish Fire District Number 4	16,896	----
Grant Parish Fire District Number 5	184,588	----
Grant Parish Fire District Number 6	78,629	----
Grant Parish Fire District Number 7	16,910	----
Louisiana Tax Commission	1,443	----
	<u>\$ 6,807,428</u>	<u>\$ 36,165</u>

Taxes assessed and uncollected were related to machinery, equipment and inventories held by a manufacturing operation. A portion of the property located at the manufacturing facility was subject to a tax exemption. Furthermore, available descriptions of the property made it impractical to identify the portion of the property subject to taxation. Due to the inability to identify the subject property, it was excluded from the Sheriff sale. Subsequent to year end, the taxes were collected in full and disbursed.

NOTE 13 – OTHER TAX COLLECTIONS AND DISTRIBUTIONS)

In addition to the ad valorem taxes described in the preceding note, the Grant Parish Sheriff's Office collects various taxes on behalf of an assortment of taxing authorities. An analysis of collections and distributions attributable to these taxes is presented as follows:

GRANT PARISH SHERIFF

NOTES TO FINANCIAL STATEMENTS

June 30, 2013

	<u>Total Collections</u>	<u>Collection Cost</u>	<u>Refunds</u>	<u>Final Distribution</u>
<u>Sales Taxes:</u>				
Grant Parish School Board	\$ 1,071,018	\$ 30,059	\$ 13,613	\$ 1,027,346
Grant Parish Police Jury	1,071,018	30,059	13,613	1,027,346
Town of Colfax	290,154	7,570	23,855	258,729
Town of Pollock	61,380	1,706	1,377	58,297
Village of Georgetown	19,602	557	----	19,045
Village of Georgetown – Sewer	19,602	557	----	19,045
Village of Creola	54,582	1,552	----	53,030
Town of Montgomery	59,419	1,689	----	57,730
GPSB Transportation	1,071,018	30,059	13,613	1,027,346
Village of Dry Prong	44,977	1,279	----	43,698
Total Sales Taxes	<u>\$ 3,762,770</u>	<u>\$ 105,087</u>	<u>\$ 66,071</u>	<u>\$ 3,591,612</u>
<u>Hotel / Motel Tax</u>				
Grant Parish Police Jury	<u>\$ 2,314</u>	<u>\$ ----</u>	<u>----</u>	<u>\$ 2,314</u>

Grant Parish Sheriff

Statement of Revenue, Expenditures and Changes in Fund Balance - Budget vs Actual

General Fund

For the Year Ended June 30, 2013

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
<u>Revenues:</u>				
Taxes	\$ 2,717,912	\$ 2,897,659	\$ 2,905,615	\$ 7,956
Intergovernmental	442,793	452,850	447,272	(5,578)
Fees, Charges, Fines and Forfeitures	961,920	930,909	995,943	65,034
Other	22,000	232,182	84,676	(147,506)
Total revenues	<u>4,144,625</u>	<u>4,513,600</u>	<u>4,433,506</u>	<u>(80,094)</u>
<u>Expenditures:</u>				
Current				
Public Safety				
Grant Parish				
Personnel Services	3,236,350	3,345,175	3,363,268	(18,093)
Operating Services	440,850	466,775	585,500	(118,725)
Materials and Supplies	392,100	449,350	571,033	(121,683)
Other Expenses	17,725	19,150	86,746	(67,596)
Capital Expenditures	<u>57,600</u>	<u>233,150</u>	<u>96,688</u>	<u>136,462</u>
Total expenditures	<u>4,144,625</u>	<u>4,513,600</u>	<u>4,703,235</u>	<u>(189,635)</u>
Excess (Deficiency) of Revenues Over Expenditures	-	-	(269,729)	(269,729)
<u>Other Financing Sources (Uses)</u>				
Transfers In	-	-	270,514	270,514
Transfers Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Change in Fund Balances	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 785</u>	<u>\$ 785</u>

Grant Parish Sheriff

Statement of Revenue, Expenditures and Changes in Fund Balance - Budget vs Actual

Major Special Revenue Funds

For the Year Ended June 30, 2013

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
<u>Emergency 911 Fund</u>				
<u>Revenues:</u>				
Fees, Charges, Fines and Forfeitures	\$ 160,000	\$ 175,000	\$ 197,303	\$ 22,303
Other	<u>6,000</u>	<u>105,837</u>	<u>6,864</u>	<u>(98,973)</u>
Total revenues	<u>166,000</u>	<u>280,837</u>	<u>204,167</u>	<u>(76,670)</u>
<u>Expenditures:</u>				
Public Safety				
Operating Services	1,275	1,128	1,129	(1)
Materials and Supplies	53,500	48,500	45,864	2,636
Capital Expenditures	<u>-</u>	<u>68,223</u>	<u>60,988</u>	<u>7,235</u>
Total expenditures	<u>54,775</u>	<u>117,851</u>	<u>107,981</u>	<u>9,870</u>
Excess (Deficiency) of Revenues Over Expenditures	111,225	162,986	96,186	(66,800)
<u>Other Financing Sources (Uses)</u>				
Transfers Out	<u>(100,000)</u>	<u>(125,000)</u>	<u>(125,000)</u>	<u>-</u>
Net Change in Fund Balances	<u>\$ 11,225</u>	<u>\$ 37,986</u>	<u>\$ (28,814)</u>	<u>\$ (66,800)</u>

Grant Parish Sheriff

Schedule of Funding Progress Retiree Healthcare Plan

	Actuarial Valuation Date June 30, 2009	Actuarial Valuation Date June 30, 2011
Actuarial Value of Assets	\$ -	\$ -
Actuarial Accrued Liability	\$ 1,217,087	\$ 2,584,362
Unfunded Actuarial Accrued Liability	\$ 1,217,087	\$ 2,584,362
Funded Ratio	0.00%	0.00%
Covered Payroll	\$ 1,803,592	\$ 1,707,530
Unfunded Actuarial Accrued Liability as a Percentage of Covered Payroll	67.5%	151.4%

Supplemental Disclosures:

At June 30, 2013, management was not aware of any factors expected to significantly affect the identification of trends in the amounts reported

Grant Parish Sheriff

Combining Balance Sheet - Non-Major Governmental Funds

June 30, 2013

	Inmate Fund	Multi Jurisdictional Task Force	Capital Projects	Total Other Governmental Funds
Assets				
Cash and Cash Equivalents	\$ 8,592	\$ -	\$ 232,932	\$ 241,524
Receivables	-	-	-	-
Due From Fiduciary Funds	-	-	-	-
Due From Other Funds	-	-	-	-
Total assets	<u>\$ 8,592</u>	<u>\$ -</u>	<u>\$ 232,932</u>	<u>\$ 241,524</u>
Liabilities and Fund Balance				
<u>Liabilities</u>				
Accounts Payable	\$ 5,917	\$ -	\$ -	\$ 5,917
Due to Other Funds	2,675	-	-	2,675
Total liabilities	<u>8,592</u>	<u>-</u>	<u>-</u>	<u>8,592</u>
<u>Fund Balance</u>				
Committed To:				
Capital Expenditures	-	-	232,932	232,932
Total Fund Balances	<u>-</u>	<u>-</u>	<u>232,932</u>	<u>232,932</u>
Total Liabilities and Fund Balance	<u>\$ 8,592</u>	<u>\$ -</u>	<u>\$ 232,932</u>	<u>\$ 241,524</u>

Grant Parish Sheriff

Combining Statement of Revenue, Expenditures and Changes in Fund Balance - Non-Major Governmental Funds For the Year Ended June 30, 2013

	Inmate Fund	Multi Jurisdictional Task Force	Capital Projects	Total Other Governmental Funds
<u>Revenues:</u>				
Intergovernmental	\$ -	\$ 1,079	\$ -	\$ 1,079
Other	25,514	-	3,184	28,698
Total revenues	25,514	1,079	3,184	29,777
<u>Expenditures:</u>				
Current				
Public Safety				
Personnel Services	-	1,079	-	1,079
Operating Services	-	-	-	-
Materials and Supplies	-	-	-	-
Other Expenses	-	-	-	-
Total expenditures	-	1,079	-	1,079
Excess (Deficiency) of Revenues Over Expenditures	25,514	-	3,184	28,698
<u>Other Financing Sources (Uses)</u>				
Transfers In	-	-	-	-
Transfers Out	(25,514)	-	(120,000)	(145,514)
Net Change in Fund Balances	-	-	(116,816)	(116,816)
Fund balance - Beginning of Year	-	-	349,748	349,748
Fund balance - End of Year	\$ -	\$ -	\$ 232,932	\$ 232,932

Grant Parish Sheriff

Combining Statement of Fiduciary Net Position - Agency Funds

June 30, 2013

	Agency Funds						Total
	Bonds and Fines Fund	Cash Bonds Fund	Civil Fund	Property Tax Collections	Sales Tax Collections	Toys For Kids	
<u>Assets</u>							
Cash and Cash Equivalents	\$ 54,177	\$ 68,117	\$ 59,288	\$ 135,755	\$ 413,114	\$ 7,077	\$ 737,528
Receivables	-	-	-	25	2,834	-	2,859
Due From Other Funds	-	-	2,467	-	-	-	2,467
Total Assets	\$ 54,177	\$ 68,117	\$ 61,755	\$ 135,780	\$ 415,948	\$ 7,077	\$ 742,854
<u>Liabilities</u>							
Due to Taxing Bodies and Others	\$ 46,952	\$ 68,117	\$ 61,755	\$ 121,846	\$ 317,549	\$ 7,077	\$ 623,296
Due to Other Funds	7,225	-	-	13,934	98,399	-	119,558
Total Liabilities	\$ 54,177	\$ 68,117	\$ 61,755	\$ 135,780	\$ 415,948	\$ 7,077	\$ 742,854

ROZIER, HARRINGTON & MCKAY

CERTIFIED PUBLIC ACCOUNTANTS

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December 12, 2013

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

The Honorable Steven McCain
Grant Parish Sheriff

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Grant Parish Sheriff's Office, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Grant Parish Sheriff's basic financial statements, and have issued our report thereon dated December 12, 2013.

INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing our audit of the financial statements, we considered the Grant Parish Sheriff Office's *internal control over financial reporting (internal control)* to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Grant Parish Sheriff Office's internal control. Accordingly, we do not express an opinion on the effectiveness of The Grant Parish Sheriff Office's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

COMPLIANCE AND OTHER MATTERS

As part of obtaining reasonable assurance about whether The Grant Parish Sheriff Office's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

PURPOSE OF THIS REPORT

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



ROZIER, HARRINGTON & MCKAY
Certified Public Accountants

GRANT PARISH SHERIFF

SCHEDULE OF FINDINGS AND QUESTIONED COST For the Year Ended June 30, 2013

PART I - SUMMARY OF AUDITOR'S RESULTS:

- The Independent Auditors' Report on the basic financial statements of the Grant Parish Sheriff as of June 30, 2013 and for the year then ended expressed an unqualified opinion.
- The audit did not disclose any audit findings which are considered to be significant deficiencies or material weaknesses.
- The results of the audit disclosed no instances of noncompliance required to be reported in the Schedule of Findings and Questioned Cost.

PART II - FINDINGS RELATING TO THE FINANCIAL STATEMENTS WHICH ARE REQUIRED TO BE REPORTED IN ACCORDANCE WITH GENERALLY ACCEPTED GOVERNMENTAL AUDITING STANDARDS:

- None

GRANT PARISH SHERIFF

MANAGEMENT'S CORRECTIVE ACTION PLAN For the Year Ended June 30, 2013

SECTION I Internal Control And Compliance Material To The Financial Statements.	
No findings were reported in the schedule of findings and questioned costs.	Response – N/A
SECTION II Internal Control and Compliance Material to Federal Awards	
No findings were reported in the schedule of findings and questioned costs.	Response – N/A
SECTION III Management Letter	
No management letter was issued with this report.	Response – N/A

GRANT PARISH SHERIFF

SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COST For the Year Ended June 30, 2013

SECTION I Internal Control And Compliance Material To The Financial Statements.	
No findings were reported in the schedule of findings and questioned costs.	Response – N/A
SECTION II Internal Control and Compliance Material to Federal Awards	
No findings were reported in the schedule of findings and questioned costs.	Response – N/A
SECTION III Management Letter	
No management letter was issued with this report.	Response – N/A

APPENDIX

Information Required By Louisiana Revised Statute 24:513B(1)

STATE OF LOUISIANA, PARISH OF GRANT

AFFIDAVIT

Steven McCain, Sheriff of Grant Parish

BEFORE ME, the undersigned authority, personally came and appeared, Steven McCain, the Sheriff of Grant Parish, State of Louisiana, who after being duly sworn, deposed and said:

The following information is true and correct, to the best of his knowledge, information and belief:

\$41,018 is the amount of cash on hand in the tax collector account on June 30, 2013.

He further deposed and said:

All itemized statements of the amount of taxes collected for the tax year 2012, by taxing authority are true and correct, to the best of his knowledge, information and belief.

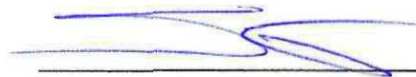
All itemized statements of all taxes assessed and uncollected, which indicate the reason for the failure to collect, by taxing authority are true and correct to the best of his knowledge information and belief.



Signature

Sheriff of Grant Parish

Sworn to and subscribed before me, Notary this 18th day of December, 2013, in my office in Colfax, Louisiana.

 (Signature)

Scott M. Prudhomme Print # 28727

Grant Parish, LA (Commission)